

### Job Description

**Title:** Medical Officer

**Job Location:** Patiala

**Position reports to:** Dean, Student Affairs

### Job Profile

To provide full time medical service at the Health Centre of Thapar Institute of Engineering & Technology for patients that includes staff and students of the Institute.

### Eligibility Requirements

Qualification	<ul style="list-style-type: none"><li>• MBBS (1<sup>st</sup> Division) from a recognized University and registered with MCI or State Medical Council.</li><li>• Candidates with MD in Medicine will be preferred.</li></ul>
Experience	<ul style="list-style-type: none"><li>• Candidates must have completed their compulsory Rotatory Residential Internship</li><li>• Retired doctors from Armed Forces, government hospitals and private sector can also apply</li><li>• Candidates with at least 5 years of clinical experience and in health administration are preferred</li></ul>
Competency	<ul style="list-style-type: none"><li>• Good subject knowledge of general medicine and medical practices</li><li>• Empathy, emotional intelligence with good verbal &amp; written communication and diagnostic skills</li></ul>

### Specific Accountability & Job Responsibility

- Provide quality clinical care to patients
- Carry out patient investigation and assess clinical condition
- Prescribe pharmaceuticals, other medications, and treatment regimens to treat identified and documented medical conditions
- Assist in diagnose procedures and dressings conducted for the patients
- Ensure Emergency Preparedness & Response
- Ensure timely attention and intervention for any query or requirement from the patients
- Documentation: Patient record, medicine purchases & issue, hygiene etc.
- Liaise with nursing staff regularly to check on patient progress.
- To assist in the day to day functions at the hospital and any other reasonable tasks, within their level of experience, requested by the hospital.
- Provide urgent medical attention and urgent treatment to patients in case of accident or sudden illness.
- To undertake emergency procedures as required (including resuscitation), taking the lead as necessary.
- Any other jobs as may be assigned.

### Compensation

- Compensation will not be a constraining factor and will be the best in the sector.
- Interested candidates can send CVs by email ([amandeep.dhot@thapar.edu](mailto:amandeep.dhot@thapar.edu)) positively by **27<sup>th</sup> Feb 2022**.

**Note: BMAS / BUMS / Ayurveda degrees need not apply**

Kindly fill the form (attached below) and revert with your updated CV.

**Application Form**

Append  
Recent Photo

Applied for \_\_\_\_\_

Name of the Candidate: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Gender: \_\_\_\_\_

Marital Status: \_\_\_\_\_

If married, profession of spouse: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Id: \_\_\_\_\_

**Educational Qualification:**

Education Details	Name of Board/University	Year of Passing	% marks
Class 10 <sup>th</sup>			
Class 12 <sup>th</sup>			
MBBS			
PG (MD/MS/DM/MCh.)			
Others			

**Details of Work experience**

S. No.	Designation	Name of Institute	From	To	Whether recognized by MCI

**(Signature of Candidate)**